

**MINUTES OF PUBLIC MEETING OF THE  
ARIZONA GEOGRAPHIC INFORMATION COUNCIL  
OF MEETING HELD NOVEMBER 3, 2005**

A public meeting of the Arizona Geographic Information Council was convened at 1:35p.m. on November 3, 2005 at the Arizona Department of Administration, 100 North 15<sup>th</sup> Avenue, Phoenix, AZ 85007 in the Room 300. Present at the meeting were the following members or designees of the Arizona Geographic Information Council:

Leland Dexter, Northern Arizona University  
Dena Gambrel, Arizona Department of Water Resources  
Jami Garrison, Arizona Department of Transportation  
Victor Gass, Arizona Department of Environmental Quality  
Lee Harbers, Arizona Professional Land Surveyors Association  
Rick Harrington, Southern Arizona Geographic Information Systems  
Gary Irish, Arizona State Land Department  
Jackson Johnson, Bureau of Land Management  
Peter Kozy, Arizona Department of Economic Security  
Boyd Larkin, designee for Richard Oland, Arizona Department of Revenue  
Chris Newton, Arizona Department of Health Services  
Timothy Smothers, League of Arizona Cities and Towns  
Tom Sturm, US Geological Survey  
Richard Trapp, designee for Larry Fellows, Arizona Geological Survey  
Gene Trobia, Arizona State Cartographer's Office  
Tom Tyndall, designee for Bradley McNeill, Arizona State Parks  
Rita Walton, Maricopa Association of Governments  
Howard Ward, Terra Systems

Attending by teleconference was:

Kevin Blake, Northern Arizona Geographic Information Forum

Absent were:

Candace Bogart, USDA Forest Service  
Lisa Danka, Arizona Department of Commerce  
Rodney Hampton, Arizona Association of Counties  
Keith Larson, Natural Resource Conservation Service  
Dave Minkel, National Geodetic Survey  
Sharon Nicholson, Arizona Department of Public Safety  
Manny Rosas, Pima Association of Governments  
Craig Wissler, University of Arizona

The following matters were discussed, considered, and decided at the meeting:

I. Call to Order. The Council was called to order at 1:35 p.m. by Timothy Smothers, AGIC

President. A count of Board Members established that a quorum was present (see list of Board members and designees in attendance).

- II. Budget Update: Gary Irish reported on the AGIC budget (see attached AGIC Budget Summary). The status of the AGIC budget indicated that as of September 30, 2005, the AGIC General account showed a balance of \$11,002.64 and the AGIC Conference account showed a balance of \$42,270.64. Gary also noted that dues would go out to Board members after the current meeting and that the next budget would reflect that. Gary indicated that the primary expense from the AGIC account was \$20,000 contributed to the Arizona imagery project. Finally, Gary indicated that Jason Howard would give a more detailed update on the AGIC Conference account during the Conference Working Group report.
- III. Approval of Minutes of the August 25, 2005 Board meeting. Timothy Smothers noted a misspelling in section 4a of the minutes. Motion made by Rick Harrington to approve the minutes of the August 25 meeting as amended. Seconded by Lee Harbers. Motion was approved unanimously.

**Action Item: Minutes of the August 25 Board meeting as amended approved unanimously.**

- IV. Approval of Minutes of the September 15, 2005 Board meeting. Timothy Smothers noted a misspelling in section 10 of the minutes. Motion made by Howard Ward to approve the minutes of the September 15 meeting as amended. Seconded by Gene Trobia. Motion was approved unanimously.

**Action Item: Minutes of the September 15 Board meeting as amended approved unanimously.**

V. Committee Reports

A. *Administration and Legal Committee*

Timothy Smothers reported that one nominee, Tom Sturm, had accepted nomination for president-elect. Timothy Smothers requested a vote by show of hands. 18 yeas. 0 nos. 1 abstention.

**Action Item: Tom Sturm elected as AGIC vice president.**

Timothy Smothers next reported that Gary Irish was the only nominee for AGIC secretary. Timothy Smothers requested a vote by show of hands. 19 yeas. 0 nos.

**Action Item: Gary Irish elected as AGIC secretary.**

Timothy Smothers next reported that a request had been made to move the regular meeting time from 1:30pm to 10:00am. Rick Harrington interjected that moving the regular meeting time might help people attending from out of the Phoenix area

miss traffic. Tom Sturm noted that changing the time would allow more options in choosing flights into Phoenix. Rick Harrington noted that this decision would not require a vote, but could just be determined when the Board selects the next meeting time. Most members were in favor of moving the meeting time to 10:00am.

Timothy Smothers requested a special meeting of the Board officers and committee chairs in January 2006. The purpose of the meeting would be to work on 2006 Work Plan that would be incorporated into the next edition of Mapping Arizona. Timothy requested that the Board look at the existing Work Plan and consider options for the next year.

B. *Conference Working Group*

Jason Howard reported that the 2005 AGIC Conference had been a success with 265 total attendees. Jason suggested that he would defer a final report on the AGIC Conference budget until the next Board meeting, as there were still a number of outstanding dues. Jason thanked the Board for their participation and support of the Conference.

Jason next noted that ESRI Southwest User Group (SWUG) would be in Arizona next year and that in the past, when SWUG was in Arizona, a full AGIC Conference was not held. Due to the similarities between SWUG and the AGIC Conference, there would most likely not be an AGIC 2006 Conference. Jason reported that the Conference Working Group would put together a work plan for the next Board meeting detailing proposed activities for 2006.

C. *Education Working Group*

Shea Lemar reported that she and Seth Franzman were co-chairing the Education Working Group.

Shea reported that the next Internet Mapping User Group meeting would be held in December at the Town of Gilbert, and that ESRI would be co-hosting the event.

She reported that the Microcomputers in Education Conference (MEC) at Arizona State University would be held in March 2006, and that GIS would be a major component of the event this year. Shea requested \$1500 from the Board as a scholarship money for presenters and Arizona educators to attend MEC. Motion made by Jami Garrison. Seconded by Chris Newton. Motion approved. 18 yeas. 0 nos. 1 abstention.

**Action Item: \$1500 will be provided to Arizona State University to provide scholarship money for presenters and Arizona educators to attend the Microcomputers in Education Conference.**

D. *Data Resources Committee*

Gene Trobia gave an update on the status of the Arizona imagery project. Gene reported that the license agreement had been accepted by the US Geological Survey and that the contract with Arizona was under review at the Attorney General's Office. Gene also reported that he had received permission from the Arizona State Land Department to put it through as "competition impracticable." Gene reported that all the money necessary to acquire the imagery from the vendor had been acquired or committed, but what remained was the need to request derivative products from the vendor, and the cost of setting up a server to store the imagery. Jason Howard reported that the State Cartographer's Office had researched hardware and software for the imagery server. He also reported that the server would not be hosted at the Arizona State Land Department and that two collocation hosts were being considered. Rick Harrington asked if there would be benefits specifically for contributors. Gene replied that contributors are able to request the derivative products, such as the imagery in a different projection and by supporting an imagery server could take advantage of the service and not necessarily host the imagery in-house. Dena Gambrel asked if the imagery was still expected to be delivered in December. Tom Sturm replied that the target delivery date was still the end of December. Howard Ward asked when the imagery server would be available. Gene reported that it would be available in early 2006. Tom Tyndall asked if clipped areas could be acquired from the main imagery set. Gene replied that that was possible. Jack Johnson asked if imagery from Cochise, Maricopa, and Pima counties would be patched in. Gene replied that they would, as well as Navajo County from the New Mexico imagery and other areas with newer photography as they are acquired.

Jack Johnson reported that a state PLSS meeting had been convened at the AGIC Conference. Jack reported that the Bureau of Land Management would like to replace existing PLSS coordinates with GCDB coordinates. Jack also noted that the BLM would put the GCDB sections on the ALRIS website for distribution.

- VI. Comments, Requests, and Items for Future Agendas. Request was made by Gene Trobia to the Outreach Committee to research the status of the Yuma Regional GIS membership on the Board. Gene also requested that review of the Work Plan be on the agenda for the next Board meeting.
- VII. Call to the Public. No public participants were present.
- VIII. Next Meeting Time and Dates. Next regularly scheduled meeting is February 2, 2005 at 10:00am. Members will be e-mailed location.
- IX. Adjournment  
Meeting adjourned at 3:09pm.

**Attachments:**  
AGIC Budget Summary